

## PTO Meeting Minutes

Wednesday, OCTOBER 11, 2023

In person @ 8:35 a.m. – Sprague Gazebo

ATTENDEES (24 parents & 1 Staff): Wendy Englehardt, Rose Nolan, Ezra Englehardt, Alex Baker, Tomoe Harrison, Jenny Lee, Carolyn Kornwitz, Sneha Patel, Hande Alparslan, Jill Wells, Dena Giggie, Ceren Bayulgen, Tanya Johnson, Bry Tartamella, Allie Baker, Lisa Neighbors, Melissa Lacey, Jill Merewitz, Leah Singer, Kelly Huang, Diana Anderson, Kelsey Morgon, Sushma Lewis, Molly Bruni (Hunnewell), Teacher Rep: Moe Henzel

Welcome	Wendy Englehardt & Rose Nolan, PTO Co-Presidents
Teacher Liaison	Moe Henzel (5MH)
General PTO Meeting	Wendy Englehardt & Rose Nolan
Treasurer Report	Jill Wells & Hande Alparslan
Creative Arts & Sciences	Carolyn Kornwitz
Social Committee	Dena Giggie & Tanya Johnson
Fundraising	Bry Tartamella & Sneha Patel
Garden Committee/Green Team	Tomoe Harrison
Fifth Grade Committee	Jenny Lee, Lisa Neighbors
Comments	

### Next Meeting: Fri. Nov.3 @ 8:35am – 9:25am Sprague Gazebo

#### 1) Wendy Englehardt & Rose Nolan, PTO Co-Presidents

- 10/19 – School Picture Date reminder
- 11/8 – WEF Spelling BEE: We have a team! 5<sup>th</sup> graders, Aaron Rim, Harry Baker & Camryn Martinian will represent Sprague! Nov. 8<sup>th</sup> @ 7:00 p.m. at WHS.
- Holiday Market: market for goods to sell with artist parents who have businesses or have local shops or goods, with percentage of proceeds to go to Sprague PTO. To plan early Sept. next year. May be possible to do it at Wellesley Book Store.
- Another idea is to do a Sprague Spring Book Fair with Wellesley Book Store.
- Wendy will contact Wellesley Book Store and Isabel Harvey. Any friends you may have that own local shops and would be willing to participate please let us know.
- Portion of the proceeds go to Sprague, vendor donation.
- We need a team to pull it off: Wendy & Brie on board so far.
- Ceren Bayulgen & Nicole Katz on board as potential vendor participants.

#### 2) Jill Wells & Hande Alparslan - Treasurer Report

- Book Fair: \$3230.72 profit from sales of over \$13,000 - Online sales are not included and will be specified by Oct 15<sup>th</sup>
- Annual Appeal & 5<sup>th</sup> Grade Fund: 35% of total students donated for Annual Appeal so far. 100% of students donated for 5<sup>th</sup> Grade Fund.
- Spiritwear: \$600 from cash and PayPal/Venmo
- Fall Fest: Around \$450 worth of tickets have sold so far
- Sprague Cares: It is a fund that we allocate for the community that is district wide for families in need. Every school has its own way to allocate the funds, working with other schools on formalizing a yearly process for Sprague Cares Program.

- PayPal: Working on defining Sprague PTO as a charity in PayPal to be able to avoid most of the processing fees.
- Online Donations: We've fixed a double-counting issue with the online donation form and will be emailing those that have already donated to inform them. They can request a refund for the excess.
- Other Notes: When paying with Venmo, please note the description of the purchase as this is the only way the treasurers can keep track of correct allocation in the books.
- Reminder: there's an online form for check requests and reimbursements on Sprague PTO website under Treasury. Much more convenient to use online, and receipts can be uploaded by simply taking a photo.

### 3) Moe Henzel – 5MH teacher

- WEE Deliver Mail started for letters.
- We have been hosting the school store for couple of weeks now. Thursdays 8:15 – 8:30 in front hallway by office! Everything is 25 cents. Pencils, Erasers, Handmade Marbleized Envelopes, & Origami.
- Information on these can be posted in the newsletter, especially for new parents at Sprague to know.

### 4) Carolyn Kornwitz - Creative Arts & Sciences

- Big Day today – “The Machine” Jesse Green, world famous Master Chainsaw Sculptor, came in at 11am to an all-school assembly for a presentation, and was a big hit with everyone! Thank you Carolyn for all your efforts!
- Looking into Chinese Dragon dancing troop – sometime in January '24.
- Grade reps are currently planning lots of events for each grade.
- Looking into crosstown collaborations and events with Hunnewell.
- Collaborating with other school CAS Leaders to collaborate and to explore event ideas.

### 5) Dena Giggle & Tanya Johnson - Social Committee

- 10/13 – Fall Festival @ Sprague
  - All set for Friday however:
  - We need more volunteers! Please bring a friend! If anyone can stay for cleanup it would be much appreciated. Sign up genius already sent out.
- Grade Socials – every grade has now signed up for a social event. Thank you!

### 6) Jenny Lee & Lisa Neighbors: 5th grade Committee

- Lots of great plans for the Fall Fest:
  - a. Cake Walk
  - b. Cotton candy machine
  - c. Costume drive
  - d. Candy sale

### 7) Bry Tartamella & Sneha Patel - Fundraising

- Book Fair – \$3230.72 profit from overall sales of over \$13,000. Online sales continues until Oct 15th.
- We can do another reminder email this Saturday morning to encourage more sales and to spend e-wallet money.
- Raffle – update coming soon.

8) Garden Committee/Green Team - Tomoe Harrison

- Fall cleanup scheduled for Sunday Oct. 22<sup>nd</sup> @ 9:30 – 11:30 (raindate: Oct. 29<sup>th</sup>) . It is a family event where kids are encouraged to attend.
- Couple of more reminder emails can be useful as not too many people have signed up. Also can be mentioned again in the Pulse.

9) Allie Baker – “Wait till 8th” Pledge.

- National Pledge summary: No Smartphone until 8th grade (mobile phone or a “dumb” phone with call and text capacity is ok).
- 28 Wellesley families have signed up.
- We will be working Wellesley wide to gain more interest and pledges.
- Link to taking the pledge to “Let Kids be Kids Longer”: <https://www.waituntil8th.org>

General Comments:

- Thank you, Carolyn, for organizing a great CAS event today!
- Quick note: Anything you’d like to be mentioned in Leigh’s weekly update email, please let us know by Thursday.

Thank you to the entire PTO team and everyone that attended the meeting today! We look forward to seeing you all at our next meeting for all your updates!

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