

# PTO Agenda

Friday, December 8, 2023

Google Meet @ 8:35 a.m.

ATTENDEES (17 parents): Rose Nolan, Inia Perez, Julie Covino-Vogel, Tomoe Harrison, Carolyn Kornwitz, Hande Alparslan, Diana Anderson, Abbe Hocherman, Liz Sower, Jill Wells, Ezra Englehardt, Jenny Lee, Leah Singer, Tim Coleman, Sneha Patel, Nicole Katz, Ceren Bayulgen

Welcome	Wendy Englehardt & Rose Nolan, PTO Co-Presidents
Treasurer Report	Jill Wells & Hande Alparslan
General PTO Meeting	Wendy Englehardt & Rose Nolan
Creative Arts & Sciences	Carolyn Kornwitz
Garden Committee/Green Team	Tomoe Harrison
Social Committee	Dena Giggie & Tanya Johnson
Fundraising	Bry Tartamella & Sneha Patel
METCO/PAC/Social Media	Nicole Katz
Fifth Grade Committee	Jenny Lee, Lisa Neighbors
Spiritwear	Inia Perez

## Next Meeting: TBD

### 1) Jill Wells & Hande Alparslan - Treasurer Report

- Tax report – tax accountant is helping us sign and submit the forms.
- Had a meeting with treasurers around the district. We are looking into investing our “nest egg”.
- Can speak with our bank for ways to invest without risk.
- One last push for end of year donations for tax reasons. May consider a smaller amount (Wendy and Rose can decide on the amount) to ask for those who haven’t participated yet.
- We can communicate this as a separate message.
- We can include a visual to add to the pulse – where the money they are donating will be going to.
- CAS photos from the events can be used while mentioning approximately how much these events cost
- As we are a non-profit organization, we can share the total amount being spent to bring in all these events.
- We can include a pie chart to show the big chunk going to CAS.
- Liz will draft an email and loop in CAS, Presidents, Treasurers for review, to be sent sometime next week apart from the Pulse.

### 2) Carolyn Kornwitz - Creative Arts & Sciences

- New parents and kindergarten parents do not know what CAS is all about.
- Parents of kindergarteners have mentioned they don’t know CAS events coming up or those that have taken place.
- Carolyn – will prepare a flyer/newsletter to inform what CAS event is coming up.
- This could be an end of month newsletter to show what events happened, and what is coming up on the schedule. Liz will send to all.
- Nicole – can advertise CAS on Instagram. We can’t post kids pictures on Instagram unless the parent submits photos. Although Rules for social media and yearbook are the same, there are parents who have

opted out in the beginning of the year but difficult to know who and which kid in a particular photo. We can use the presenter and the back of the kids to guarantee no child faces are shown.

- Planned events:
  - \*12/12 – Grade 5 Author Visit
  - \*12/20 – Grade 4 Origamido – Origami expert coming for 5<sup>th</sup> grade. At Schofield he comes for 1-2 days and presents for every grade. This could be a possibility for next year.
  - \*1/9 – Kindergarten Discovery Museum
  - \*1/25 – Grade 4 Sound Waves
- Working on Chinese dance troop to come. Hard to get hold of them as they are students.
- Talking to CAS lead at Schofield, they have a big budget and the lead there gave ideas on STEM events including a Rescue dog presentation that is presentable to kids. Another idea is Bash the Trash – kids have mentioned why our playground is messy and full of trash, this event could be great to solve this issue. **Will discuss this with Leigh for possible scheduling for spring.**
- Schofield has a day of Imagineering which we could plan as well.
- CAS received their 1<sup>st</sup> CAS letter – 5<sup>th</sup> grader wants Diary of a Wimpy kid author to come. Carolyn will reach out! **Carolyn will write back to the student on behalf of CAS & PTO.**

### 3) Rose Nolan, PTO Co-President

\*Fundraising: Flyers went out

Amount profited so far:

Minted: \$333.00

Learning Express: \$52.00 (Needham)

Mabel's Labels: \$33.00

Isabel Harvey: \$95.00

Scrub a Dub \$20.00

Fiorellas (2X): \_\_\_\_

Painting Place: \_\_\_\_

Anthony Coal Fired Pizza: \$13.00 (may be a weekly event)

Shutterfly: \_\_\_\_

Total so far: (\$546.00) within 2 weeks

**General email can be sent to stores and restaurants who participated as a thank you note for their support.**

\*Fenway Night – Saturday June 1<sup>st</sup> @4:30 is set

### 4) Tomoe Harrison & Jenny Lee - Garden Committee/Green Team

- Last month Tomoe did a anti-idling campaign on a fairly warm day at 66 degrees and it was successful. Gave 20 anti-idling magnets. It's too cold now so we won't start again till spring.
- **Garden prep will happen in April.**

### 5) Bry Tartamella & Sneha Patel – Fundraising

- Auction Friday, May 17<sup>th</sup> @ Charles River Country Club, Newton
- Looking for people to help with corporate sponsorship. We have a few people but still need more. If a company you think is there, we can reach out.

- So far we have Sneha's company & Liz's husbands company on board as sponsors.
- Liz – Can add it on the Pulse.

7) Inia Perez – Spiritwear

- To encourage sale for spiritwear – Christmas gift packs can be made to sell stock in the store. We have limited sizes but packs can be made with what we have.
- Will work on the next order form.

Meeting adjourned

As always thank you to the entire PTO team and everyone that attended the meeting today! We look forward to seeing you all at our next meeting in the New Year!

HAPPY HOLIDAYS!!!

**Next Meeting: TBD**